Aca Demo CAS2Net and CCAS **Open Forum** Thursday 4 January 2024 1:00 PM Eastern Time **Topic: Topic: Pay Transactions and Turning CAS2Net Database**

To join this Microsoft Teams Open Forum on your computer, mobile app or room device <u>Copy and paste the following to join the meeting</u>

https://teams.microsoft.com/l/meetupjoin/19%3ameeting_YWRjYWYyN2EtNzgyMy00ZWE2LWE2YTMtZmYyOTkxNTA1YzU3%40t hread.v2/0?context=%7b%22Tid%22%3a%221c21be44-2435-49bf-bc1fcba317187058%22%2c%22Oid%22%3a%22ad5815de-5095-4600-8a86-0164be9d07a8%22%7d

Housekeeping Items

- Presentations are sent in advance through the CAS2Net Pay Pool Notices
- Posted to What's New 2
- Available in User Notifications 3
- Enter your email address in chat 4. if you did not receive it



CAS2Net 2.0 Your Session will expire in 14:25 minutes

- 5. Please remember to "Mute" your phone to prevent any background noise and additional feedback.
- All Open Forum Sessions will be recorded 6.
- 7. Each recorded session will be posted to the AcqDemo website (including presentation slides) at https://acqdemo.hci.mil/training.html#cas2netOpenForums

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FY23 CCAS End of Cycle Schedule

Month	Pay Period	S	Μ	Т	W	Т	F	S
	27		1	2	3	4	5	6
JAN	21	7	8	9	10	11	12	13
	01	14	15	16	17	18	19	20
	° .	21	22	23	24	25	26	27
		28	29	30	31			

Month	Pay Period	S	M	Т	W	T	F	S
	02		-	-		1	2	3
FEB		4	5	6	7	8	9	10
	03	11	12	13	14	15	16	17
	00	18	19	20	21	22	23	24
		25	26	27	28	29		
		<mark>18</mark> 25	19 26	<mark>20</mark> 27	<mark>21</mark> 28	<mark>22</mark> 29	23	24

Month	Pay Period	S	M	Т	W	Т	F	S
	04		-	-	-	-	1	2
MAR		3	4	5	6	7	8	9
	05	10	11	12	13	14	15	16
	05	17	18	19	20	21	22	23
		24	25	26	27	28	29	30
	06	31						

		2023 End of Cycle Timeline	
	Date	Event	Action By
Wednesday	10-Jan-24	Pay pools finalize upload	Pay Pool Administrators
Sunday	14-Jan-24	Beginning date of the first full pay period in January – Effective date of CCAS payouts and ratings (01-Jan-2024 effective date of assessments and RoR)	
Tuesday	NLT 23-Jan-24	CAS2Net upload pay and rating transaction files to regional pay offices	РМО
Thursday	25-Jan-24	NLT the second Thursday of the first full pay period in January, Regional Pay Offices process transaction files for non-Army pay pools.	Regional Pay Offices-other than Army
Saturday-Sunday	27-28 Jan-24	Turn the database to the new year and populate user profiles with pay pool results	РМО
Saturday-Sunday	27-28 Jan-24	Signing of Annual Assessments will switch from Previous Cycle Supervisor to Current Supervisor in User Profiles	CAS2Net
Thursday	1-Feb-24	NLT the first Thursday of the second full pay period in January, Army Regional Pay Offices transaction files for Army pay pools.	Regional Pay Offices-Army
Friday	2-Feb-24	NLT the first Friday of the second pay period of the new year, payday (all except pay pools serviced by Army)	DoD except Army
Friday	9-Feb-24	NLT the second Friday of the second pay period of the new year, payday (Army)	Army

FY23 CCAS End of Cycle Schedule													
A	DoD Civilian Acquisition Workforce Personnel Demonstration Project Program Office		Month	Pay Period	S	Μ	Т	W	T	F	S		
Demo	CAS2Net Administrator Advisory 2023-38		JAN	27	7	1 8	2 9	3 10	4 11	5 12	6 13		
	Issue Date: December 22, 2023		202 4	01	14 21	15 22	16 23	17 24	18 25	19 26	20 27		
Topic: 2023 CCAS C	MS Finalize Upload				28	29	30	31					

- 17 Jan 2024 the AcqDemo Program Office will run pay pool validation.
- 18 Jan 2024 noon 12:00 PM EST- post NotFinalReports with any issues that need to be resolved and DataComplete reports.
- NLT COB 5:00 PM EST on 18 Jan 2024 Component and Agency requests for changes and exclusion from salary or all transactions must be submitted to the Program Office (<u>nicole.adams@dau.edu</u>, jerry.lee@dau.edu</u>, and <u>erin.murray@dau.edu</u>).
- 18-19 January 2024 the AcqDemo Program Office will mark validated Pay Pools as Completed to allow administrators to release the pay pool results for supervisor communication.
 - When pay pools are marked as **Completed**, the Program Office will email the Component or Agency POC and CAS2Net generated emails to administrators.
 - When the pay pools are marked as **Completed**, the administrator will have the ability to select Release Pay Pool in Appraisal Status that will give each supervisor access to the Annual Assessments, and the Salary Appraisal Forms, so they can communicate the results, **partially release**, and sign and release to their employees.
- NLT 23 January 2024 Pay transaction files will be posted to Regional Pay Notices for processing.
- 27-28 January 2024 Turn the database over to FY2024

CCAS Pay Transaction Process







- Pay Transaction Files posted to CAS2Net Regional Pay Notices
- Examples of the Pay Transaction Files

REG_XXXX_BONUS.csv
REG_XXXX_BONUS_losses.csv
REG_XXXX_CCS.csv
REG_XXXX_CCS_losses.csv
REG_XXXX_RATING.csv
REG_XXXX_RATING_losses.csv
REG_XXXX_RetainedPay_CommingfOff.csv
REG_XXXX_SALARY.csv
REG_XXXX_SALARY_losses.csv
REG_XXXX_SALARY_PRD_Other.csv
REG_XXXX_unsentRecords.csv

- REG_XXXX_BONUS.csv (includes the CA Award NOAC 886)
- REG_XXXX_BONUS_losses.csv (these files include the transactions for any records identified as AcqDemo losses by the pay pools and includes the CA Award NOAC 886)

	А	В	С	D	E	F	G
					Demo	SF50-	SF50-
1	SOID	SSAN	Name	EffDt	Bonus Amt	CODE	Rem
2	51			230101	2447	7DC	
3	9Z			230101	1946	7DC	
4	8Y			230101	3032	7DC	
5	41			230101	3145	7DC	

- REG_XXXX_CCS.csv (includes the historic information like delta OCS, contribution
- REG_XXXX_CCS-losses.csv (these files include the transactions for any records identified as AcqDemo losses by the pay pools and includes the historic information like delta OCS, contribution)

	А	В	С	D	E	F	G	Н	1
					CCS Act	CCS Exp	CCS Sal	CCS Sal	CCS
1	SOID	SSAN	Name	EffDt	Scr	Scr	Increase	Contrib	DeltaX
206	6Z			230101	68	68	3222	4944	000P
207	6Z			230101	69	67	6251	4845	002P
208	9H			230101	87	85	9041	6918	002P
209	6Z			230101	29	35	0	2564	006M
210	8L			230101	71	69	6838	5019	002P

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- REG_XXXX_Rating.csv (includes the rating Average Score (e.g., 3.7), PAQLs (e.g., 335), and Demo Location Code "Q")
- REG_XXXX_Rating_losses.csv (these files include the transactions for any records identified as AcqDemo losses by the pay pools and includes the rating Average Score (e.g., 3.7), PAQLs (e.g., 335), and Demo Location Code "Q")

	A	В	C	D	E	F	G	Н	1	J	K	L	М	Ν	0	Р	Q	R	S	T	U	V	W
																					Demo_Lo		
		Oracle	Date	Rating_o	Appraisal	Assess_P	Assess_Perf	Avg	Element	Bonus_In	Bonus_R										cation_C	Except_	Dt_appr_
1	EDIPI	Emp No	Effective	f_Record	_Type	erf St Dt	End Dt	Score	Ratings	d	sn	Fact1	Fact2	Fact3	Fact4	Fact5	Fact6	Fact7	Fact8	Fact9	ode	mid	start
2			1-Jan-23	5	L	1-0ct-21	30-Sep-22	5	555												Q		
3			1-Jan-23	3	L	1-0ct-21	30-Sep-22	3	333												Q		
4			1-Jan-23	3	L	1-0ct-21	30-Sep-22	3.7	335												Q		
5			1-Jan-23	5	L	1-0ct-21	30-Sep-22	5	555												Q		
6			1-Jan-23	5	L	1-0ct-21	30-Sep-22	5	555												Q		

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CCAS Pay Transaction Files

• REG_XXXX_RetainedPay_ComingOff.csv (this is informational only and lets them know who is no longer on retained pay)

	А	В	С	D	E	F	G	Н	1	J	K
1	This is for	to help you o	check that i	ndividuals	coming of	f of retaine	d pay are l	handled co	rrectly		
2											
					Career			New Base	New Loc	New Total Adj	
3	SOID	EDIPI	Name	EffDt	Path	Band	Payarea	Pay	Rate	Pay	PRD
3 4	SOID 6Z	EDIPI	Name	EffDt 230101	Path NJ	Band 3	Payarea LA	Pay 77112	Rate 34.89	Pay 104016	PRD 0
3 4 5	SOID 6Z 8Y	EDIPI	Name	EffDt 230101 230101	Path NJ NH	Band 3 4	Payarea LA AQ	Pay 77112 152771	Rate 34.89 17.63	Pay 104016 179705	PRD 0
3 4 5 6	SOID 6Z 8Y 9R	EDIPI	Name	EffDt 230101 230101 230101	Path NJ NH NH	Band 3 4 3	Payarea LA AQ ZX	Pay 77112 152771 109908	Rate 34.89 17.63 16.5	Pay 104016 179705 128043	PRD 0 0 0

- REG_XXXX_SALARY.csv (includes the GPI (894), CRI increase (891) and Carryover Award (885))
- REG_XXXX_SALARY_losses.csv (these files include the transactions for any records identified as AcqDemo losses by the pay pools and includes the GPI (894), CRI increase (891) and Carryover Award (885))

	Α		В		C		D		E	F		G		Н	- I		J	K	L	М	N	
					Emp				Current			Rmk_Cc	d_	Rmk_1_I	Rmk_C	d_	Rmk_2_I	Rmk_Cd_	Rmk_3_I	Rmk_Cd_	Rmk_4	4_I
1	SOID	•	SSAN	•	Name	•	Eff_Dt	•	Basic Sa 💌	DLEI	↓	1	•	ns 💌	2	-	ns 💌	3 🔹	ns 💌	4 -	ns	•
2	51						2301	01	71954	23010)1	9Q3		2951				9Q5	1724			
3	9Z						2301	01	71260	23010	01	9Q3		2922				9Q5	1333			
4	8Y						2301	01	93577	23010	01	9Q3		3837				9Q5	2570			
5		41					2301	01	102316	23010	01	9Q3		4195	9Q4		2535					

 REG_XXXX_SALARY_PRD-Other.csv (Based on the name these were people that had bad PRD [Pay Rate Determinant] codes in DCPDS - they would fail since the first check in DCPDS is whether the person is 0, J, K, or Y. Sent as information only so when the PRD is corrected, they might have the data.)

	А	В	С	D	E	F	G	Н	I.	J	K	L	М	N
			Emp		Current		Rmk_Cd_	Rmk_1_I	Rmk_Cd_	Rmk_2_I	Rmk_Cd_	Rmk_3_I	Rmk_Cd_	Rmk_4_I
1	SOID	SSAN	Name	Eff_Dt	Basic Sal	DLEI	1	ns	2	ns	3	ns	4	ns
2	5R			230101	51864	230101	9Q3	2127			9Q5	1049		

 REG_XXXX_unsentRecords.csv (this file will tell what employee records are not included due to some issue with the transaction)

	А	В	С	D	E	F	G	Н	I	J	K	L
1	This is for	these are rea	cords from	your regio	n that wer	e pulled fro	om either A	All transact	ion files or	just the Sa	lary transa	ctions.
2	Pay pools	will be handli	ng them m	anually								
3												
4	SOID	EDIPI	Name	career pat	band	base pay	Missing T	ransaction				
5	9V			NH	3	94797	No Transa	ctions				
6	5R			NH	3	94836	No Transa	ctions				
7	8N			NH	4	101901	No Transa	ctions				
8	6V			NH	3	72863	No Transa	ctions				

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CCAS Pay Transactions – Communicate to Employee





"Turning" CAS2Net Database 27-28 January 2024



Turning CAS2Net Database



- Pay Pool Notices
- Archived Appraisals
- Reports
- Trusted Agent
- 🗉 🛛 🚝 CCAS Management 🚽
- 🗉 🛛 📇 User Management

• What does turning the Database mean?

- CAS2Net will update with FY23 CCAS results including approved locality and GPI per 2024 OPM guidance and pay pool decisions
- Modules will default to fiscal Year (FY24) vs. Performance Year (FY23)
- There will be no more Previous Cycle Data records, only the current User Profiles

• What does turning the Database look like?

- Appraisal Status, Offline Interface, Previous Cycle Data, CMS Online, Sub Panel Meeting, and Pilot Test New CMS Format modules will no longer be available
- The supervisor listed in Previous Cycle Data will have access to sign the Salary Appraisal Form, <u>and after the database</u> <u>is turned over, it will be the supervisor in</u> <u>the User Profile</u>

20/	Administrator	•
	Organization Manageme	erit
	Pay Pool Notices	
	Archived Appraisals	
	Reports	
	Trusted Agent	
	∰ CCAS Management	Ŧ
	🚢 User Management	÷

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CAS2Net User Profile Data

- Once the AcqDemo Program Office marks validated Pay Pools as Completed, the administrator will be able to release the pay pool results for supervisor communication.
- The New Basic Pay (2024) listed in Previous Cycle Data will automatically update the User Profiles once the Data Base is turned over.



Refresh Contribution Plan Data

Reminder: Until the Database is turned over, the employee's FY24 Contribution Plan will list the employee's FY23 Expected OCS and Range.

		Contribu	ution Pla	an for	ANA I	LOUIS	51 (Appr	oved)							
		General Inform	nation									•			
								Fiscal Year:							
		Supe	ervisor Level 1: LEE, JERRY		Su	ıpervisor l	Level 2:	2023	Sub-Panel Manage	er: //BIA	Pay Pool Mana DISTRICT, OF COLU	ger: JMBIA			
		Broa	adband Level: IV		Ос 0801 - С	cupationa GENERAL E	l Series: NGINEERI	NG NH - Techni	Career Path: Business Managem cal Management Pr	nent and ofessional	Expected 0	OCS and Ra - 87 - 91	nge:		
set to filter the data.				Appraisa	al Sumr	nary				Com	pensation Su	mmary			
Last Name	First Nai	me	CY2024 Expected OC S	Expected : OCS	elta OCS		Rail Position	CY2023 Basic Pay	: G (\$)	Approved CR	I New Basic Pay 2024	New Basic Pay + Locality 2024	Total Awa	rd	Approved CRI + Total Award
	T	•	*	N	–	-	•		· ·		· ·			-	-
LOUISI	ANA	1	91	87	92	5	В	\$118,014	\$5,547	\$9,524	\$133,085	\$155,044	\$14,64	15	\$24,169
		Contribu	ution Pla	an for	ANA	LOUI	SI (Appi	roved)		\$		-			
								Fiscal Year:	*						
		Supe	ervisor Level 1: LEE, JERRY		S	upervisor	Level 2:	I	Sub-Panel Manag DISTRICT, OF COLUN	er: MBIA	Pay Pool Mana DISTRICT, OF COLI	ger: JMBIA			
		Broa	adband Level: IV		Oc 0801 - (cupationa GENERAL E	al Series: ENGINEERI	ING NH - Techn	Career Path: Business Managen cal Management Pr	nent and rofessional	Expected FY2023	OCS and R a 3: 84 - 87 - 9	ange:)1		

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Refresh Contribution Plan Data

 Once the database is turned, the employee's FY24 Contribution Plan will update to reflect their new Expected OCS and Range base on their 2024 basic pay.

Contribution Plan fo	or ANA LOUISI (Approved)	3		
General Information			•	
	Fisca 20	al Year: 124 ·		
Supervisor Level 1: LEE, JERRY	Supervisor Level 2:	Sub-Panel Manager: DISTRICT, OF COLUMBIA	Pay Pool Manager: DISTRICT, OF COLUMBIA	
Broadband Level: IV	Occupational Series: 0801 - GENERAL ENGINEERING	Career Path: NH - Business Management and Technical Management Professional	Expected OCS and FY2023: 84 - 87	Range: - 91
Contribution Plan fo	or ANA LOUISI (Approved)	\searrow		
General Information				
	Fisca	al Year:		
	20)24 🔻		
Supervisor Level 1: LEE, JERRY	Supervisor Level 2:	Sub-Panel Manager: DISTRICT, OF COLUMBIA	Pay Pool Manager: DISTRICT, OF COLUMBIA	
Broadband Level: IV	Occupational Series: 0801 - GENERAL ENGINEERING	Career Path: NH - Business Management and Technical Management Professional	Expected OCS and 85 -88 - 92	Range:



Releasing, Accessing, and Signing FY23 Salary Appraisal Forms

Release Pay Pool Results

- Once the AcqDemo Program Office marks validated Pay Pools as "Complete", the administrator will be responsible for notifying and releasing appraisals to supervisors.
- To release appraisals to supervisor, the Administrator goes to:
 - Menu > Administrator
 - > Appraisal Status
 - Choose preferred organization
 - Click "Release Pay Pool"

 Pop-up ...
 "Release Pay Pool" click Yes

neral Information										
					Fiscal Year					
					2023	Ŧ				
ganization Levels								Release Pa	ay Pool 📀	set Data Table 🗢 🛛
ow 10 🗸 entries	;								Search:	
Organization	Manager ↓↑	Appraisals Started ↓↑	Appraisals Complete ↓ĵ	Total	Percent Completed	Average Delta OCS	Std Deviation	Lock CMS Uploads 👫	Lock Scores	Lock Narratives
*9000 - 9000 Macro Free Pay Pool	DISTRICT, OF COLUMBIA	57	57	57	100.00%	0.16	1.88		No Yes	No Yes
9000-Sp-Friday - 9000 Sub-Panel Friday	DELA, WARE	11	11	11	100.00%	-1.09	2.31	No Yes	No Yes	No Yes
9000-Sp-Monday - 9009 Sub-Panel Monday	CALI, FORNIA	10	10	10	100.00%	1.10	2.91	No Yes	No Yes	No Yes
lease Pay P	ool						×			
Are you sure	e want to	release	the annua	al ap	praisals	back to	o the			
2	sup	ervisors f	or this pa	iy po	ol?					

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Un-release Pay Pool Results

• To un-release or **Rollback Released Pay Pool** appraisals to supervisor, the Administrator goes to:

Appraisal Status for 9000 - 9000 Macro Free Pay Pool (Locked)

- Menu > Administrator
 - > Appraisal Status
- Choose preferred organization
- Click "Rollback Released Pay Pool"

 Pop-up ...
 "Un-release Pay Pool" click Yes

Gener	ral Information										•
						Fiscal	Year 3 •				
Organ	ization Levels							Rollba	ck Released	Pay Pool 📀	Reset Data Table 🗢 🗖
Show	Show 10 v entries Search:										
Org	ganization 💵	Manager 賃	Appraisals Started 🏼 👫	Appraisals Complete	Total	Percent Completed	Average Delta OCS	Std Deviation	Lock CMS Uploads 🎝	Lock Scores 🕼	Lock Narratives 👫
*90 Mac Poo	000 - 9000 icro Free Pay pl	DISTRICT, OF COLUMBIA	57	51	57	89.47%	0.18	1.99		No Yes	No Yes
900 - 90 Pan	00-Sp-Friday 000 Sub- nel Friday	DELA, WARE	11	9	11	81.82%	-1.33	2.49	No Yes	No Yes	No Yes
Un-	Un-release Pay Pool ×										
Aı	Are you sure want to un-release the annual appraisals from to										



CAS2Net > Organization Management > Organization Details - NEW

New in CAS2Net ... Allow Supervisor to Partially Release Annual

Organization Details under A	cqDemo - AcqDemo-PMO	Show UIC/PAS 🚯	Refresh Contribution Plans 🕂	Refresh Managers for Annuals 🕂	Move 🕀 🛛 Delete 🕂 🖃
CAS2Net Id	Is Pay Pool Start Date No Yes 08-01-2022				
Pay Pool ld 9000	Name 9000 Macro Free Pay Pool		Description 9000 Macro Free Pay Pool		
First Year No Yes	Use Mandatory Objective	s	Contribution Plan by Factors	Require Employ	ee Initiate and Submit
Require Approved Plan	Require Approved Midpo	nt	Supervisor Enters Numeric S	cores Require Supervi	isor 2 Approval
Time Off Award No Yes	Can Pro-Rate CA		Can Set Cash Differential	Control Point By No Yes	y ocs
Manager Can Access CMS No Yes	Add CRI Remainder to CA		Allow Supervisor to Annual No Yes	o Partially Release	Cancel
hange	isor to Partially Release	to	Allow Supervisor Annual No Yes	to Partially Release	then

• Allow Supervisor to Partially Release Annual – Scores or Narratives

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Allow Su Annual	uperviso	r to Partially Release
No	Yes	

- Supervisor > Annual Assessments
- Selects a Name

9	Supervisor 🗸	Employee Annual Assessments - Supe	ervisor 1				•
0	Contribution Plans Midpoint Assessments	Show 25 🗸 entries				Sear	rch:
	Annual Assessments	Status pay	Name	Email	Supervisor 1	Supervisor 2	Date Communicated
	Salary Appraisals	Pay Pool Approved	ALA, BAMA	JERRY.LEE@DAU.EDU	LEE, JERRY		
	Additional Feedback	Pay Pool Approved	ALAS, KA	JERRY.LEE@DAU.EDU	LEE, JERRY		
	Closeout Assessments	Pay Pool Approved	AR, KANSAS	JERRY.LEE@DAU.EDU	LEE, JERRY		
	Grievances	Pay Pool Approved	ARI, ZONA	JERRY.LEE@DAU.EDU	LEE, JERRY		
	ACDP Assessments						

- Archived Appraisals
- Reports



Supervisor sees new button

•

Partial Release to Employee

Annual Assessmen	t for KA ALAS (Pay Pool Approv	ed)		
General Information				•
		Fiscal Year: 2023 👻		
Supervisor Level 1: LEE, JERRY	Supervisor Level 2:	Sub-Panel Manage CALI, FORNIA	r: Pay Pool Manager	: BIA
Broadband Level: III	Occupational Series: 0023 - OUTDOOR RECREATION PLA	Career Path: NNING NH - Business Management a Management Professi	Expected OCS and Ra nd Technical 80 - 83 - 87 ional	nge:
Current Contribution Plan Details				•
	Contri	ibution Plan Effective Date		
Cancel Save	Modify Partial Re	elease to Employee	Sign and Release to Em	ployee
visor still has	s the option to	Sign and Relea	ase to Employee	



- If the supervisor clicks on Partial Release to Employee
- Supervisor sees a pop-up Partially Release Annual Assessment

Partially Release Annual Assessment								
Release ScoresNoYes	Release Narratives							
	Car	cel Save						

• Selects ether Release Scores or Release Narratives (cannot select both)





 The Supervisor's version of the Annual Assessment will have scores and narratives, and the Salary Appraisal Form (from Supervisor > Report) will have scores, narratives, and compensation

CCAS SALARY APPRAIS	SAL DOCUMENT F ary Appraisal Form	DR 2023	
Name: ALAS, KA Series: CAS2NetID: 249942 Broadba	oo23 and Level:	Appraisal Period: Frem: 10-01-2022 2023	Job Achievement and/or Innovation Communication and/or Teamwork Mission Support Supervisor 1 Approval
Organization: 9000-Sp-Monday Retainer Career Path: NH Presum	ad Pay: No nptive: None	Te: 09-30-2023 9000-Sp-Monday	
Approved By: DISTRICT, OF COLUMBIA, Pay Pool Ma Discuss evaluation with employee and obtain signature config	lanager Effective C	ate of Appraisal: 01-01-2024 83	
agreement with CCAS appraisal.	and a contract of the ort		Factor Description
LEE, JERRY		Date	
ALAS, KA		Delte	Employee Assessment
2023 Performance Details PACE 2023 2 Job Achievement and/or Innovation 3 2 Job A Communication and/or Temperate 3 2 Com	3 Contribution Details Achievement and/or Innovation	Catiscore Numiscore the use of appropriate the use of appropriate the use of appropriate the second	Produced desired results, in the needed timeframe, with the appropriate level of supervision through the use of appropriate knowledge, skills, abilities and understanding of the technical
Mission Support 3 Z Missi	ion Support Overall Contribution Sci	4L 83 nd displays personal re 83 id address of responsibility.	requirements of the job. Achieved, demonstrated, and maintained the appropriate qualifications necessary to assume and execute key acquisition and/or support requirements.
Average Raw Score 3.0 Performance Rating of Record 3	Expected Contribution So Expected Contribution	re 83 primand, coworkers and 80 - 87 ts diverse ideas and	Demonstrated skilled critical thinking in identifying, analyzing, and solving complex issues, as appropriate. Took and displayed personal accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and displayed personal accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, and solving complex issues, as appropriate and accountability in leading, overseeing, guiding, accountability in leading, overseeing, guiding, accountability in leading, acc
Compensation Detail	CCA		and/or managing programs and projects within assigned areas or responsioning. Who was amery, encienciand or acceptable quarky, completed work met project program objectives, leadership and/or supervision effectively promoted commitment to preasingation peak.
\$109,908 Current Rate of Base Pay on 9/30/202 * \$5,166 General Pay Increase * \$5,068 (Salary Increase) 0.00	Name: ALAS, KA	Rater: LEE, JERRY Org: 9000-Sp-Monday	
\$115,079 New Rate of Base Pay + \$19,356 Localty Pay 16.82	Broadband Level:	Occupational Series: Career Path: Expected OCS: 0023 - OUTDOOR NH - Business Management 83 PCODE 31/04 DI AMANDA and Tradenical Management 83	
\$134,435 New Total Salary \$2,622 Contribution Award	L	Professional Professional	
(+ \$2,500 Carryover from CRI) (= \$5,122 Total Award)	Part II: Supervisor J	CCAS SALARY APPRAISAL DOCUMENT FOR 2023	Categorical Score: 3H Numeric Score: 33 Performance Score: 3
2024 Expected Contribution Level Expected Overall Contribution Score: 83	Method of Communicat	customers informed of work-related issues, developments, and statuses. Actively sought and promoted diverse ideas and inputs. Works well with others to accomplish mission requirements. Work was timely, efficient and of acceptable quality. Communications was ideas to conclude and the proposed have build because and acceptable quality.	
Expected Contribution Range: 80 - 87	Instruction: Provide comments (and a score of each factor.	Osteried teamwork, enhanced customer relations, and actively promoted rapport with customers. Work was timely, efficient and of acceptable quality. Communications were clear, concise, and at the appropriate level. Personal and organizational conceptable quality.	Supervisor 1 Assessment
	Job Achievement a	interactions emitting and insured dealeredite, emissione counter results, and actively promoted support wen counters.	Produced desired results in the needed timeframe with the appropriate level of supervision through the use of appropriate knowledge skills, abilities and understanding of the technical
Remarks Pressy Ad Statement (MSa of LUX.C.)		Mission Support 4L 83 3	requirements of the job. Achieved, demonstrated, and maintained the appropriate qualifications necessary to assume and execute key acquisition and/or support requirements.
 ACM/MOTEV. Senders 10, Product Regular Volume data: Namenia 9, 2017. PAPODE: This how no surventarias the lase smart a readation of an empiryout contribution and path 3 (SOUTHE USE). This how is a semplare generated how hold on the contract of the sender of a survey of the senders. The adjustment of the sender of the mediated in CASD for the neuron survey. 	Produced desired results knowledge, skills, abilities	EMPLOYEE ASSESSMENT:	Demonstrated skilled critical thinking in identifying, analyzing, and solving complex issues, as appropriate. Took and displayed personal accountability in leading, overseeing, guiding,
6.2003.00.00.00.00 bits internation sandared addiss this form is personal in native and is well-taked impact analysis.	maintained the appropria Demonstrated skilled critic	Possessed an operational understanding of the organizational goals and priorities and fully complied with administrative policies, regulations and procedures when performing job operations. Worked with outstmers to develop a mutual understanding of their resultivents. Probed for detail, as a sourceivite, and paid attention to orusial details of needs or	and/or managing programs and projects within assigned areas of responsibility. Work was timely, efficient and of acceptable quality. Completed work met project/program objectives.
	responsibility. Work was t Leadership and/or superv	requests. Monitored and influenced cost parameters of work, tasks, and projects, ensured an optimum balance between cost and value. Established priorities that reflected mission and organizational needs. Work was timely, efficient and of acceptable mathy. Becarrows were utilized effortively to accommode mission/Beinellike, adaptable, adaptable, and diricheness were entried	Leadership and/or supervision effectively promoted commitment to organization goals.
		appropriately.	
	SUPERVISOR ASSESS Produced desired results	SUPERVISOR ASSESSMENT: Possessed an operational understanding of the groanizational opera and fully complete with administrative	Job Achievement and/or innovation Communication and/or learnwork Mission Support Supervisor LApproval
	maintained the appropria Demonstrated skilled crit	policies, regulations and procedures when performing jeb operations. Worked with customers to develop a mutual understanding of their requirements. Probed for detail, as appropriate, and paid attention to crusial details of needs or mounts. Monitorian data information provided to the standard and an optimaria develop the balance cost and an optimaria.	
	personal accountability in responsibility. Work was t Leadership and/or superv	and value. Established priorities that reflected mission and organizational needs. Work was timely, efficient and of acceptable quality. Resources were utilized effectively to accomptish mission. Flexibility, adaptability, and decisiveness were exercised	Method(s) of Communication Date Communicated
	Commission and	abba rheasail.	□ Face To Face To Face
	Communication and		
	Effectively communicated		United Contractions
	inputs. Works well with of Communications were cle		□ Other
	fostered teamwork, enha and of acceptable quality interactions exhibited and		
	SUPERVISOR ASSESS		Average Performance Score: 3.0
			Uverall vertormance Score (ROR): 3 Expected OCS: 83
-			Overall Contribution Score (OCS): 83
			Rail Position: C1
		Page 4 of 4	Cancel Save Modify Sign and Release to Employee
		C. ANALYSIC CROCK Law	

Yes

and

Save

- When the supervisor selected
- CAS2Net sends an email to the employee (Scores Only)





Aca



🖵 Home	-		
온 Employee	-	Welcome to CAS2Net 2.0	
	«	User Notifications	-
		12-27-2023 - Annual Assessment released (Scores Only) by the Supervisor 1	

- User Notification in CAS2Net (Scores Only)
- Employee sees only scores (no supervisor narratives) in the Annual Assessment and Employee > Reports > Salary Appraisal Form

	CCAS SALARY APPRAISAL DOCUMENT FOR 2023	CCAS SALARY APPRAISAL DOCUMENT FOR 2023
Annual Assessment for KA ALAS (Pay Pool Approved - Partially Released (Scores Only)	Part I: CCAS Salary Appraisal Form	Name: ALAS, KA Rater: LEE, JERRY Org: 9000-Sp-Monday
	Name: ALAS, KA Series: 0023 Appraisal Period: CAP2NetRy 2/0012 Beachard Level: III Form 10.01.2022	Broadband Level: Occupational Series: Career Path: Expected OCS:
	Organization: 9000-Sp-Monday Retained Pay: No To: 09-30-2022 Career Path: NH Presumptive: None	RECREATION PLANNING and Technical Management Professional
	Approved By: DISTRICT, OF COLUMBIA, Pay Pool Manager Effective Date of Appraisal: 01-01-2024	
Job Achievement and/or Innovation Communication and/or Teamwork Mission Support	Discuss evaluation with employee and obtain signature confirming discussion. Signature of employee does not constitute	Contribution Planning:
	agreement and core appraisa.	Mandatory CCAS SALARY APPRAISAL DOCUMENT FOR 2023
	LEE, JERRY Date	Expected C Name: ALAS, KA Rater: LEE, JERRY Org: 9000-Sp-Monday Produces de
Factor Description	ALAS, KA Date	knowledge, Broadband Level: Occupational Series: Career Path: Expected OCS: the appropri III 0023 - OUTDOOR NH - Business Management 83
local boar picer	2023 Performance Details PAQL 2023 Contribution Details CatScore NumScore	skilled critical RECREATION PLANNING and recrimical management accountabili
Employee Assessment	Sob Achievement and/or Innovation 3 Sob Achievement and/or Innovation 3H 83 Communication and/or Teamwork 3H 83	Effectively c customers is
	K Mission Support 3 K Mission Support 4L 83	Inputs. Work Part II: Supervisor Assessment
Produced desired results, in the needed timetrame, with the appropriate level of supervision through the use of appropriate knowledge, skills,	Average Raw Score 3.0 Expected Contribution Score 83	policies, reg Method of Communication: Date Conducted:
abilities and understanding or the technical requirements or the Job. Actineted, and maintained the appropriate qualifications persons to active and execute fear sequirements or the Job. Actineted, and maintained the appropriate qualifications and the second sequences and the second sequences and the second s	Performance Rating of Record 3 Expedied Contribution 80 - 87 Range	requests. M and value. E instruction: Provide comments regarding enclover's contribution against each factor during the current year. Categorgical Numeric PAOL
necessary to assume and execute key acquisition ana/or support requirements, benotista area shifted critical mining in identifying, analyzing, and solving complex issues a supromitate. Took and displayed personal accountability in leading overseeing guiding and/or managing	Remarks Privacy Act Statement (SSDa of \$ U.S.C.)	Work is time and a score of each factor. Score Score
programs and projects within assigned are so for esonsibility. Work was timely, efficient and of accentable quality. Completent work met	AUT/OPTY: Declars 1D, Federal Regime Nation dated Notes that 2017 Z PORPOSE: This few summarizes the annual resolution of an exploration and party manual through the CCA3 assessment. DOVIDE: This few summarizes the annual to control the annual term of the control term of the control term of the size of the control term of the control term of term.	appropriate extrant row Job Achievement and/or Innovation 3H 83
project/program objectives. Leadership and/or supervision effectively promoted commitment to organization goals.	separatory, and the amplityon. The original of this form add as maximum as IREASDNA life or prove than 4 years Mill 5 CPR Section 2014/2 and is accordance with appropriate parameters. A DISCLOSURE. The information contained within this forms payward in nature and is instituted to those with appropriate parameters. Information collected on this form may be used for statistical and import anyone.	decisivenes
		EMPLOYEE ASSESSMENT: Individual Protocol desired results in the neerled timeframe with the anomeniate level of supervision through the use of anomoniate
	· ·	Produces d
		knowledge, Demonstrated skilled critical thinking in identifying, analyzing, and solving complex issues, as appropriate. Took and displayed personal accountability in leading, overseeing, guiding, and/or managing programs and projects within assigned areas of
		skied critical responsibility. Work was timely, efficient and of acceptable quality. Completed work met project/program object/ves. Leadership and/or supervision effectively promoted commitment to organization goals.
Categorical score: 3H Numeric score: 83 Performance score: 3		Effectively c customers in
		Possesses Communication and/or Teamwork 3H 83
		policies, reg understandi
		requests. M EMPLOYEE ASSESSMENT:
		Work is time supervision supervision
		appropriate appropriate activity prom
		decisivenes and of acceptable quality. Communications were clear, concise, and at the appropriate level. Personal and organizational
		interactions exhibited and tostered teamwork, enhanced customer relations, and actively promoted rapport with customers.
	Base 1 of R	Mission Support <u>4L</u> 83
	ev. do hor batheaute / cui	EMPLOYEE ASSESSMENT:
		Possessed an operational understanding of the organizational goats and priorities and fully complied with administrative policies, regulations and procedures when performing job operations. Worked with customers to develop a mutual
		understanding of their requirements. Probed for detail, as appropriate, and paid attention to crucial details of needs or requests. Monitored and influenced cost parameters of work, tasks, and projects, ensured an optimum balance between cost
		and value. Established priorities that reflected mission and organizational needs. Work was timely, efficient and of acceptable quality. Resources were utilized effectively to accomplish mission. Flexibility, adaptability, and decisiveness were exercised
		appropriately.



• Next example ... select another Name

2	Supervisor 🗸	Employee Annual Assessments - Sup	ervisor 1						
	Contribution Plans Midpoint Assessments	Show 25 v entries					Sear	rch:	
	Annual Assessments	Status pay	Name	Email	Supervisor 1	Ļţ	Supervisor 2	Date Communicated	Lt.
	Salary Appraisals	Pay Pool Approved	ALA, BAMA	JERRY.LEE@DAU.EDU	LEE, JERRY				
	Additional Feedback	Pay Pool Approved	ALAS, KA	JERRY.LEE@DAU.EDU	LEE, JERRY				_
	Closeout Assessments	Pay Pool Approved	AR, KANSAS	JERRY.LEE@DAU.EDU	LEE, JERRY				
	Grievances	Pay Pool Approved	ARI, ZONA	JERRY.LEE@DAU.EDU	LEE, JERRY				
	ACDP Assessments								
	Archived Appraisals								
	Reports								
Annual	Assessment for BAMA ALA (Pay Pool Approved)	-	Par	rtial Release to Emp	lovee	Partially Rel	lease Annual Assessm	ent	×
General Info	mation				hm	Deleges Course		Palaaca Navrativos	
	Fisca 20	l Year: 23 ·				No Yes		No Yes	
:	Supervisor Level 1: Supervisor Level 2: LEE, JERRY	Sub-Panel Manager: Pay P MARY, LAND DISTRIC	tool Manager: T, OF COLUMBIA					Cano	el Save
	Broadband Level: Occupational Series: III 0335 - COMPUTER CLERK AND ASSISTANCE	Career Path: Expected NK - Administrative Support 5	1 OCS and Range: 0 - 53 - 57	uporvisor	soloci	tc Ro	loaco N	arrativo] C
Current Cont	ribution Plan Details		- 3	upervisor	Selec	is ne		analive	3
	Contribution Pl 10-0	an Effective Date 1-2022				Partially Rel	lease Annual Assessm	ent	×
	Contribution Pla Contribution Plan - Effective 10-0 Contribution Plan - E <mark>Concel 5-8</mark>	n(s) For Fiscal Year 1:2022 - Submitted to Supervisor 1 Providedityum, Partial Release to Employee Sign and	Release to Employee			Release Scores		Release Narratives	

Cancel

Allow Supervisor to Partially Release Annual - Narratives

Supervisor selected



 Supervisor has score and narratives in the Annual Assessment and in the Salary Appraisal Form (from Reports) has scores, compensation, and narratives.

	Organization: 9000-Sp-Thursday Retained Pay: No To: 09-30-2023	
Annual Assessment for BAMA ALA (Pay Pool Approved - Partially Released (Narratives Only)	Carser Path: NK Presumptive: None Amonymed Br: DISTRICT OF COLUMNE Prevol Manager Effective bate of Aperalation 10-1-2024 Part II: Supervisor Assessment Part II: Supervisor Assessment	
	Discuss evaluation with employee and obtain signature confirming discussion. Signature of employee does not constitute	
	agreement with CCAS appraisal. Method of Communication: Date Conducted:	
Job Achievement and/or Innovation Communication and/or Teamwork Mission Support Supervisor 1 Approval	Instruction: Provide comments regarding employee's contribution spaint each factor during the current year Categoorical Numeric PAOL	
	LEEL, JURRY Date and a score of each factor. Score Score	
	ALA, BAMA	
Factor Description	2023 Performance Details PAQL 2023 Contribution Details CatScore NumScore Job Achievement and/or innovation 3 to 3	_
Employee Assessment	g Job Achievement and/or Innovation 3 g Job Achievement and/or Innovation 3 M 54 EMPLOYEE ASSESSMENT:	_
	Contraction and the second and	
Produces desired results, in the needed timetrame, with the appropriate level of supervision through the use of appropriate knowledge, skills, abilities and understanding of the technical requirements of the lob. Achieves, demonstrates, and maintains the appropriate level of supervision through several key acquirements in understanding of the technical requirements of the lob. Achieves demonstrates and maintains the appropriate unablifications percessare to assume and execute key acquirements.	Overal Contribution Score 55 Incovedge, skills, abilities and understanding of the technical regurements of the job Achieve, demonstrates and maintains the appropriate qualifications necessary to assume and execute key acquisition and/or support requirements.	
Demonstrates skilled critical thinking in identifying, analyzing, and solving complex issues, as appropriate. Takes and displays personal accountability in leading, overseeing, guiding, and/or	Average row score 3.0 expected controlucion score 53 exited orrical thinking in identifying, and sching complex issues, as appropriat. Takes and displays around a complex issues, as appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriat. Takes and displays and a complex issues are appropriated and a complex issues are appropriate and a compl	
managing programs and projects within assigned areas of responsibility.	Range Range	
	Compensation Detail Employee Componsation Region Chart Store 14 Company Store Stor	
Categorical Score: 34 Numeric Score: 54 Decformance Score: 3	+ 0.2826 General Pay Increase P	
categorical scole. Jaw Performance scole. J	+ 52,376 CRI (Salary Ingester) 38.5 % Interpretation of the particular of particular o	-
Supervisor 1 Assessment	+ docy to new had base early + \$10,986 Loss Pay 16.82 % tox	_
Work is timely, efficient and of acceptable quality. Completed work meets project/program objectives, Leadership and/or supervision effectively promotes commitment to organization	\$76,302 New Total Salary tox	
goals. Communications are clear, concise, and at the appropriate level. Personal and organizational interactions exhibit and foster teamwork, enhance customer relations and actively	\$1,024 Contribution Award text	
promote rapport with customers. Resources are utilized effectively to accomplish mission. Flexibility, adaptability, and decisiveness are exercised appropriately.	2024 Expected Contribution Level BX bills. BX bills.	1
	Expected Contribution Range: 51 - 59 ex	-
	ex Effectively communicates, verbally and in writing, as meeded to coordinate work and keep chain-of-command, coworkers and coutomers informed of work-related issue, developments and statuses and	
	ax inputs. Works well with others to accomprish mission requirements.	
Job Achievement andron innovation Communication andron reamwork Mission support. Supervisor 1 Approval		
	Overall Contribution Score Ov	
	Remarks supervision effectively promotes commitment to organization goals. Communications are clear, concise, and at the	
Method(s) of Communication Date Communicated	Engineer was approved for 40 time of thours in less of contribution award. The menaning CA not converted to TOA hours is shown as Contribution Award. Present the state of th	
Get To Face To Face	1. AUTORYT: Stead and Route AL Areau Adjuster Make add Notated A. 2017. 2. RAPORYT: Stead and and and add add add notated A. 2017. 2. RAPORT: Stead and add add add notated A. 2017.	
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	Tains EMPLOYEE ASSESSMENT:	
□ Other		
	Page 1 of 4 and Page 3 of 4	
	note: Works well with others to accordition fragments	
Average Performance Score: 3.0	Possesses an operational understanding of the organizational goals and priorities and fully complex with administrative	
Ouerall Barform size Scire (PDB): 3	jobicise, regulations and procedures when performing pito operations. Works with customers to develop a mutual understanding of their requirements. Probes for detail, as aspecratication to crucial details of needs or	
Ore in the rest of matrix store (non), S	requests. Monitors and influences cost parameters of vork, tasks, and projects, ensuring an optimum balance between cost	
Expected OCS: 53	and value, estabilismes priorities mat resect mission and organizational needs. Work is timely, efficient and of accestable quality, completed work meets protect/program object/ves, Leadership and/or	
Overall Contribution Score (OCS): 55	supervision effectively promotes commitment to organization goals. Communications are clear, concise, and at the responsible fuel. Descence in decomposition is description, existing and the concentration and the concentration of the concen	
Rail Position: C2 ***	actively promote rapport with conteners. Resources are utilized effectively to accomptain mission. Floability, adaptability, and	
Cancel Save Modify Sign and Release to Employee	ueusweness are exercised appropriately.	
	Page 2 014 Protection Page 4 014	

Aca

Expected OCS:

Allow Supervisor to Partially Release Annual - Narratives

Yes

Save

and

- When the supervisor selected
- CAS2Net sends an email to the employee (Narratives Only)



Acq



🖵 Home	•	
온 Employee	-	Welcome to CAS2Net 2.0
	«	User Notifications
		12-27-2023 - Annual Assessment released (Narratives Only) by the Supervisor 1

- User Notification in CAS2Net (Narratives Only)
- Employee sees only the employee and supervisor narratives (no scores) in the Annual Assessment and Employee > Reports > Salary Appraisal Form

FUIII	CCAS SALARY APPRAISAL DOCUMENT FOR 2023		CCAS SALARY APPRAISAL DOCUMENT FOR 2023
	Part I: CCAS Salary Appraisal Form		Name: ALA, BAMA Rater: LEE, JERRY Org: 9000-Sp-Thursday
	Name: ALA, BAMA Series: 0335 Appraisal Period:		Broadband Level: Occupational Series: Career Path: Expected OCS:
Annual Assessment for BAMA ALA (Pay Pool Approved - Partially Released (Narratives Only))	CAS2NetID: 24937 Broadband Level: III From: 10-01-2022 Organization: 9000-Sp-Thursday Retained Pay:: No To: 09-30-2023 Career Path: NK Presumptive: None Image: None None		III U335-UUMPUTER CLEHK NK - Administrative Support 53 AND ASSISTANCE
	Approved By: DISTRICT, OF COLUMBIA, Pay Pool Manager Effective Date of Appraisal: 01-01-2024		Job Achievement and/or Innovation
Job Achievement and/or Innovation Communication and/or Teamwork Mission Support	Discuss evaluation with employee and obtain signature confirming discussion. Signature of employee does not constitute agreement with CCAS appraisal.		EMPLOYEE ASSESSMENT:
	LEE, JERRY Date		Produces desired results, in the needed timeframe, with the appropriate level of supervision through the use of appropriate knowledge, skills, abilities and understanding of the technical requirements of the job. Achieves, demonstrates, and maintains
Factor Description	ALA, BAMA Dote		In a appropriate quantications necessary to assume and securities key acquisition and/or support requirements, unmonstrates skilled critical thinking in identifying, analyzing, and solving comprehix issues, as aspropriate. Takes and displays personal accountability in leading, overseeing, guiding, and/or managing programs and projects within assigned areas of responsibility
Employee Assessment			SUPERVISOR ASSESSMENT:
Produces desired results, in the needed timeframe, with the appropriate level of supervision through the use of appropriate knowledge, skills, ablities and understanding of the technical requirements of the Job. Achieves, demonstrates, and maintains the appropriate qualifications necessary to assume and execute key acquisition and/or support requirements. Demonstrates skilled critical thinking in identifying, analyzing, and solving complex issues, as appropriate. Takes and displays personal accountability in leading, overseeing, guiding, and/or managing programs and projects within assigned areas of responsibility.		e ains es	Work is timely, efficient and of acceptable quality. Completed work meets project/program object/wer. Leadership and/or supervision effectively promote commitment to organization poals. Communications are clear, concise, and at the appropriate lawer, thereand and organizational interactions enable and of betre transmort, enhance automer relations and actively promote responsible southmere. Resources are utilized infetiously is accomptian mission. Plexibility, adaptability, and doctiveres are are accessed appropriate.
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			EMPLOYEE ASSESSMENT:
		and	Possesses an operational understanding of the organizational goals and priorities and fully complex with administrative policies, regulations and procedures when performing job operations. Works with outsimers to develop a mutual understanding of their requirements. Projects for data, as appropriate, and pays attention to crucial details of needs or requests. Monitors and influences cost parameters of work, tasks, and projects, ensuring an optimum balance between cost and value. Existing between their mission and constrational media. Work is work to be appressed on the second sec
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	oconventor ar exerciser sproy-way-		

Aca



Signing the Appraisal – Supervisor

- After releasing the Pay Pool, supervisors can access appraisals to communicate and sign under:
 - (1) Home > Supervisor > Annual Assessment
 - Select the preferred employee from the table
 - Complete the "Supervisor 1 Approval" tab in the factor panel
 - Click Sign and Release to Employee
 - (2) Home > Supervisor > Salary Appraisal
 - Select the preferred employee from the table
 - Complete the "Supervisor 1 Approval" tab (located at the end of the page)
 - Click Sign and Release to Employee
- When impersonating a user, the administrator has the ability to complete the "Supervisor 1 (or Manager) Approval" tab on behalf of the supervisor and/or pay pool manager. However, while impersonating you do <u>not</u> have the ability to sign and release the assessment to the employee.
 - Note: If the Sign and Release to Employee button is visible while impersonating, it is also visible to the supervisor/manager impersonating. Clicking the button will prompt a "You cannot sign while impersonating" dialog message



Supervisor Sign and Release

- When the supervisor is ready to clicks on Sign and Release to Employee
- Supervisor must complete the

• Select

Save

Supervisor 1 Approval

Job Achievement and/or Innovation	Communication and/or Teamwork	Mission Support	Supervisor 1 Approval	
	Method(s) of Communication Face To Face Tele-Conference Video Conference Email Other	Date	Communicated	

Select Method of Communication and select Date Communicated

Job Achievement and/or Innovation	Communication and/or Teamwork	Mission Support	Supervisor 1 Approval	
	Method(s) of Communication Face To Face Tele-Conference Video Conference Email Other	Date	Communicated 1-25-2024	

Acq

Supervisor Sign and Release

Supervisor selects

Sign and Release to Employee



- Select Yes
- Status of Annual Assessment is Released and removed the watermark "Final"

Action Result! The data you submitted has been a saved.

Acq

Demo

Annual Assessment for BAMA ALA (Released)

CCAS SALARY APPRAISAL DOCUMENT FOR 2023	CCAS SALARY APPRAISAL DOCUMENT FOR 2023	CCAS SALARY APPRAISAL DOCUMENT FOR 2023	CCAS SALARY APPRAISAL DOCUMENT FOR 2023
Part I: CCAS Salary Appraisal Form Name: ALA, BAMA Series: 0.035 Appraisal Period: CASSNMID: 260037 Broadkind Level: III From: 1501-0022 Organization: 0000-50-Transky Retained Pay: No To: 09-00223 Canaer Path: No Presumitive: No No Presumitive:	Name: ALA, BAMA Rater: LEE, JERRY Org: 0005-50-Thumsony Broadband Level: Occognitional Series: Career Path: Expected OCB: 0333 - COMPUTER CLARK NK - Administrative Support 53 -ND ASSISTANCE	Neme: ALA, BAMA Rater: LEE./EPRY Org: 9000-5p-Thursday Broadband Level: Occupational Series: Career Path: Expected OCS: III 0226 - COMPUTER CLERK NK - Aministrative Support 53 AVED ADDETATION: Support 53	Possesses an operational individuality of the organizational graphs and proforms and May complex with pathinitrative policies, regulations and procedures are proforming jub operations. Which will characteris to develop a mutual understanding of their engineements. Proteins for develop and the state of
Approved By: DISTRICT, OF COLUMBIA, Pay Pool Manager Effective Date of Appraisal: 01:01:2024 Discuss evaluation with employee and obtain signature confirming discussion. Signature of employee does not constitute apprevented with COAS appraisal:	Contribution Planning:	Part II: Supervisor Assessment	In simply, evident air or acceptance gamp, "Compares along metrics proprogram (acceptions), Louismup at 200 separation loss. Provonal and explositional metrics are submitted in the second sec
LEE_REQUE_ANTHONY.117503704 12:39:3023 04# 04# 04# 04# 04# 04# 04# 04# 04# 04#	Mandatory Objectives Expected Contribution and Performance: Projectors devined result, in the needed interface, with the groupointial world asgentiation finsuph the use of appropriate Projectors devined result, in the needed interface, with the groupointial world asgentiation finsuph the sectors. Devine the the appropriate auditations necessary to assume and an execute key acquisition and support requirements. Learn standards the appropriate auditations necessary to assume and an execute key acquisition and support requirements. Devenishing the appropriate auditations necessary to assume and an execute key acquisition and support requirements. Devenishing the appropriate auditation necessary to assume and an execute key acquisition and support requirements. Devenishing the appropriate auditation necessary to assume and an execute key acquisition and support requirements. Devenishing the appropriate auditation necessary to assume and an execute key acquisition and support requirements. The appropriate accuracy acquirement and accuracy accura	Method of Commutatistics: Data Conducted: Video Conferences 226-237 236-232 246-232 246-232 246-232 246-232 246-23 2	SUPERVISOR ASSESSMENT: Note to transp, which and a datacetable quality. Completed work masks project/program shipchers. Laudenhip and/or tacparities indexionly provides commitment to organization goals. Communications are deay, conceas, and at the
2021 Performance Details PAOL 2222 Contribution Datalits Catility Num5core 3/00 Achievement and/or Innovation 3 g Job Achievement and/or Innovation 3/04 5/4 3/00 Achievement and/or Innovation 3 g Communication nad/or Teamwork 3/M 5/4 3/10 Main Support 3 g Advantage of the support 3/M 5/4	skilled orbital theirup is identifying, analyzing, and joining complex leaves, as appropriat. Takes and display personal theirup is identifying analyzing, and joining complex leaves, as appropriat. Takes and display personal theirup is a second and the second a	Job Achievement and/or Innovation <u>2M 14 2</u>	apportivite low. Present and or approximational interactions exhibit and loader learness, enhance custome relations and activity promoting longoot with counters. Rescurpts are utilized effectively to accomptish mission. Passibility, adaptability, and become are exercised appropriately.
Average Rev Score 3.0 Performance Rating of Record 3 Performance Rating of Record 3 Revealed Contribution 500 - 57 Name	Processes en uppertación indexiduran ello y de la cajantización place ano portan su o provincia su companya en la casa de	THE VEH A VEH A VARIANT AND A VARIANTA AND A VARI	
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2222 Expected Contribution Level 88 Expected Contribution Room: 55 Expected Contribution Range: 51 - 59 88	The appropriate qualification measure is and associate key acquisition and/or support requirements. Destrontinism sublicational training in identifying, analyzing, and organize groups and an appropriate. Takan and daplays personal accurately in integring, conserving, particip, and/or managing programs and project within assigned association (Tildeday), communicates, working and organize and	Communication and/or Teamwork 3M 54 2 EMPLOYEE ASSESSMENT:	
200 0000000000000000000000000000000000	rpub. Works well with othern to accomptish mission negatiments. Possesse an operational understanding of the organizational golds and priorities and fully compties with administrative policies, negations and procedures also reportinging to operations. Works with customents to develop a mutual understanding of their negatiments. Process for details, an appropriate, more pays attention to incust details of media or negatish. Benchmann and homes not approximately gold and and and and and and and and and indextanding of their negatiments. Proceeds for details, an appropriate, more pays attention to incust details of media or negatish. Benchmann and homes not approximately and	Effectively communicates, verbally and in writing, an received to coordinate work and keep chain-d-command, covortean and costnemes informed of work-valued assume, developments and statutes. Actively seeks and promotes diverse bleas and inputs. Works will also there is a soccerption insisten requirements.	
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		Mission Support <u>3H 87</u> 3 EMPLOYEE ASSESSMENT:	
er_ooleoroomeeum_co_ Page 1 of 4	Page 2 of 4	Page 3 of 4	Page 4 of 4

Supervisor Sign and Release

- When the supervisor Sign and Release to Employee
- CAS2Net notifies the user and sends an email to the employee



Aca

Signing the Appraisal – Employee

- Once in the "Released" status employee can access and sign their appraisal under:
 - (1) Home > Employee > Salary Appraisal
 - Click Sign
 - (1) Home > Employee > Annual Assessment
 - Click Sign
- The assessment process is not complete until the employee signs their appraisal and it is in the "Employee Signed" status.

묘	Home	Annu	al Assessme	ent for BAMA A	LA (Relea	ased)		
		•						
		General	Information					
					Fiscal Ye	ar:		
					2023	Ŧ		
		5	upervisor Level 1:	Supervisor Level 2		Su	ub-Panel Manager:	Pay Pool Manager:
			LEE, JERRY				MARY, LAND	DISTRICT, OF COLUMBIA
			Broadband Level:	Occupational Serie	es: Career Path: RK AND NK - Administrative Suppo		Career Path:	Expected OCS and Range:
			ш	0335 - COMPUTER CLER ASSISTANCE			Administrative Support	50 - 53 - 57
		Current	Contribution Plan Detail	-				-
		Current	Contribution Flair Detail					
				Contrib	ution Plan I	ffectiv	e Date	Cancel Sign
					10-01-20	22		

		Part I	: CC	AS Sa	lary Apprais	al Form		
Nan CAS Org	ne: 52NetID: anization: aer Path:	ALA, BAMA 249937 9000-Sp-Thursday		Series Broad Retain	: band Level: ed Pay: motive:	0335 III No	Appraisa From: To:	I Period: 10-01-20 09-30-20
A	and Due	DISTRICT OF COLUM		DeviDeel	laneses	Effective Dete	of Apprologi	01.01.00
App	roved by:	DISTRICT, OF COLOM		-ay Pool	nanager	Effective Date	or Appraisa	: 01-01-20
	EE.JEROLD./	CAS appraisal.					12-28-2023 Date	
A	LA, BAMA						Date	
Factors	2023 Perfor Job Achieve Communica Mission Sup Average F Performan	mance Details P/ ment and/or Innovation tion and/or Teamwork port Raw Score 3 nee Rating of Record	AQL 3 3 3 3.0 3.0	Joi Joi Co Mi	3 Contribution D Achievement and munication and/e sion Support Overall Con Expected C Expected C Range	etails l/or Innovation or Teamwork Intribution Score ontribution Score ontribution	CatScore 3M 3M 3H	NumSco 54 57 55 55 53 50 - 57
+ + + 202 E	\$60,114 \$2,826 \$2,377 \$65,310 \$10,986 \$76,302 \$1,024 4 Expected Con Expected Con	Current Rate of Base Pay General Pay Increase CRI (Salary Increase) New Rate of Base Pay Jocality Pay Locality Pay Contribution Award Contribution Level and Contribution Score: 55 tribution Range: 51 - 59	/ on :	9/30/2023 4.7 3.95 16.82	No By the photo has been with the photo has been with the photo has been by the photo has be	thread a near the last of the	the second secon	the UD enables of the UD enabl
Rem: Empl	irks oyee was approv	ed for 40 time off hours in lieu of c	contribu	tion award.	The remaining CA not	converted to TOA hou	rs is shown as Co	ntribution Awar
Privacy	Act Statement (552a HORITY: Section ILD, POSE: This form sum	of 5 U.S.C.) Federal Register Notice dated November 9, marizes the annual evaluation of an employe is a computer-generated form that is produce	2017. w's contril ed for eacl	bution and park	mance through the CCAS ass contains the overall contributio	essment. In score, performance rating	of record and space for	the signature of the

Aca



Employee Unavailable for Signature or Refuses to Sign

Action by Supervisor Action by Administrator

Administrator – Use Offline Signatures

- If the employee is unavailable or refuses to sign their annual assessment, the Administrator can use the offline signatures option.
- It is the administrator's responsibility to record valid reason and offline signature requirements. When the action is saved, the annual assessment status will update to "Employee Signed."
 - This function cannot be used for appraisals that are assigned to a Pay Pool that has not been released
- To Use Offline Signatures, go to:
 - Menu > Administrator > CCAS Management > Annual Assessments
 - Select year from Fiscal Year dropdown
 - Select preferred employee to open related individual's annual assessment page
 - Click Use Offline Signatures
 - Select the appropriate reasoning and save

20	Administrator 🚽	Appual Accorrept fr						
	Appraisal Status	Annual Assessment to	JI VVARE DELA (Pay Pool Approve					
	Offline Interface	General Information						
	Previous Cycle Data							
	Sub-Panel Meeting		Eire	al Vear				
	CMS Online		Select	Option T				
	Pilot Test New CMS Format			option				
	Organization Management	Supervisor Level 1:	Supervisor Level 2:	Sub-Panel Manager:	Pay Pool Manager:			
	Pay Pool Notices	LEE, JERRY		DISTRICT, OF COLUMBIA	DISTRICT, OF COLUMBIA			
	Archived Appraisals	Broadband Level:	Occupational Series:	Career Path:	Expected OCS and Range:			
	Reports	1v	ANALYSIS	Management Professional				
•_	Trusted Agent							
•	🚝 CCAS Management 🛛 👻	Current Contribution Plan Details			Refresh Annual 📑 🗖			
	 Contribution Plans 							
	Midpoint Assessments		Contribution P	Ian Effective Date				
	Annual Assessments		05-0	18-2022				
	ACDP Assessments		05-0	0.2022				
	Closeout Assessments	Mandatory Objectives Expected Contribution and Perfore		Signaturas				
	Grievances	Produces desired results, in the need technical requirements of the job. Ac	Use Offine :	signatures	Employee History			

Acq



Administrator – Use Offline Signatures

- Select Use Offline Signatures
- Pop-up
- Note signature for both supervisor and employee
- Option to add remarks
- Select Yes
- Status is Released

 Release Annual Assessment
 ×

 Are you sure you want require offline signatures and release to employee? (this action will require offline signatures for both Supervisor and Employee)

 Append to Part I Remarks

 Image: Comparison of the part I Remarks

Annual Assessment for WARE DELA (Released)



Supervisor - Employee Unavailable for Signature

- After the supervisor saved and selected Sign and Release to Employee
- If the employee is unavailable or refuses to sign their annual assessment, the *supervisor* can declare the **Employee Unavailable for Signature**

Annual Assessment fo	or BAMA ALA (Released)							
General Information			•					
	Fiscal Year 2023	r: *						
Supervisor Level 1: LEE, JERRY	Supervisor Level 2:	Sub-Panel Manager: MARY, LAND	Pay Pool Manager: DISTRICT, OF COLUMBIA					
Broadband Level:	Occupational Series: 0335 - COMPUTER CLERK AND ASSISTANCE	Career Path: NK - Administrative Support	Expected OCS and Range: 50 - 53 - 57					
Current Contribution Plan Details			•				Employee Unavailable for Signature	×
Contribution Phan (Ifficient Date 10.01.2022 La Contribution Phan (2017 or Files) Year					Employee Unavailable For Signature Reason			
	Contribution Plan - Effective 10-01-2023 Contribution Plan - Effective 10-01-2022 - Appr Contribution Plan - Effective 10-01-2022 - Appr	22 - Submitted to Supervisor 1 roved - Communicated on 08-07-2023 roved - Communic <mark>Cancel ₁0-Medify</mark>	Employee	Lipovoilablo for Signature		_	Select Option	v
			Linpioyee		•	Pop-up		Cancel

• Select a reason If Other is selected, enter Justification

Employee Unavailable for Signature ×		Employee Unavailable for Signature	_		
Employee Unavailable For Signature Reason Select Option Death of Employee		Employee Unavailable For Signature Reason Other			
Further education		Justification	•	Click	Save
Other Reassigned to a non-AcqDemo position]				
Refusal to Sign Removed during probationary period			-		
Resigned from Federal civilian service		Cdilicet Save			

Status changed to Employee Signed

Annual Assessment for BAMA ALA (Employee Signed)



Available EOY Reports

See May Open Forum and the CAS2Net User Guide for full list of reports



Salary Appraisal Form Report

- The Salary Appraisal Form report generates a PDF of the Salary Appraisal Part I Form, including compensation details, with the option to also generate and download:
 - Supervisor Assessment (narrative)
 - Employee Assessment (narrative)
 - Midpoint Assessment
 - Closeout Assessment
 - Additional Feedback
- The report is available for the administrator, manager, functional reviewer, supervisor, and employee (once released) under the Reports module.
- If you get a Network Error, it means the request file was too large and timed out. Solution is to request the file in a smaller batch, i.e., sub-panel or supervisor

let	work Error
A	communication error occurred: ""
T re	he Web Server may be down, too busy, or experiencing other problems preventing it from esponding to requests. You may wish to try again at a later time.
Y	our IP Address: 50.222.2.39
Y	our Computer Name:
Y	our Request: https://cas2net.army.mil/Report/Create/2
Т	imeStamp: 12/28/2023 at 21:14:03 GMT
S	erver IP: 143.84.225.78



CAS2Net Administrator Reports – Fiscal Year Based Report - CCAS Pay Pool Results

- The CCAS Pay Pool Results report provides the rating information of the selected Pay Pool(s) pulled from the Compensation Management Spreadsheet (CMS).
- For informational purposes the available tabs on the report include the (CMS) Results and bar graphs for Employee Count, Funding Levels, Average OCS, Average Delta, and Average Delta Distribution.



Acq Demo

CAS2Net Administrator Reports – Fiscal Year Based Report - CCAS Pay Pool Results

Cover	En	nploye	e Co	Count Funding Levels					Average OCS					Average Delta				Average Delta Distribu				outio	on					
CCAS	Pay Po	ol Resu	ılts	Numl Empl	per of oyees	Employees Rated	Ni Emp	umber of loyees Not Rated	: Modal RoR	Average O	A	verage Delta	A	с	В	A		c	в	1	3	5	1		3	5	First A	.cqDemo ycle
Entire Populatio	on			1	6	16		0	3	78		1	1	14	1	6.2	5% 87	7.50%	6.25%	0	11	5	0.0	0% 6	58.75%	31.25%		0
9009 - 9009 Pay	Pool			1	6	16		0	3	78.44		1.44	1	14	1	6.2	5% 87	.50%	6.25%	0	11	5	0.00	0% 6	8.75%	31.25%		0
Salary	% Budg CRI Set-	eted	Award S	et- Salary	Increase	Ş Bu	dgeted		Award Set-	Ta Beta 1	irget Ra	il Beta 2	<u>%</u>	Positive	e Delta-1		Appr	oved	Carryo	Ci over to	RI Sper	nt			% of Bas on S	ci e spent alary	RI % of Bas	se spent
Increase (CRI)	aside	Award (CA) aside	(CRI)	CRI Set-aside	e Awa	rd (CA)	aside	(CRI Targe	et) (CA	Target)	Alph	a 1	Alph	ia 2	C	RI	Aw	ard	CRI		Remaind	ler CRI	Incre	ease	on Car	ryover
0.00%	0.00%	0.00%	0.00%	\$4	0,255	\$0	\$5	1,923	\$0	0	_	0	0		0.240	74.0	\$46,	,611	\$2,	687	\$49,2	98	\$0)	3.0	2%	0.1	7%
2.26%	0.00%	2.50%	0.00%	54	J,255	\$0	\$5	1,923	ŞU	¢		1	1 Colome In		0.248	5/16	\$46,	,611	Ş2,	687	\$49,2	98	\$7	9	3.0	2%	0.1	1%
Approved CA	Total A	Awards	Remain Awar	der %	of Adj Sala on Awa	iry spent irds	Min (non- zero)	Average	e Medi	an M	ax	Min (non- zero)	Aver	age	Media	n	Max	Ove	rride RI	Override CA	Di: 2 Rol	sable llover (0)	For Rollo (2)	ce ver E)	Employee CP Enti	s with	Emplo	yees d At CP
\$38,305	\$38,	,781	\$0		2.139	6	\$411	\$2,913	\$1,66	51 \$11	,363	0.88%	3.2	5%	1.78%	6 1	2.75%		D	0		0	0		3		0	
\$38,305	\$38,	,781	\$6,21	2	2.139	%	\$411	\$2,913	\$1,60	51 \$11	,363	0.88%	3.2	5%	1.78%	6 1	.2.75%		0	0		0	0		3		0	
Employees with Carry Over Awards	Carryo Win Unon-zero)	**************************************	Median*	Max	Min (non-zero)	*yover Award	eipe دونا ک	e Pay	Min (non-zero)	Average	vard \$ Wediau	miniveM		Min (non-zero) Q	A Award	% of Tot	al Pay	Maximum	Min (non-zero)	Average	ard Total \$		Maximum	Min (non-zero)	Award To	otal % of	Line Line Line Line Line Line Line Line	Max
3	\$283	\$168	\$0	\$1,207	0.23%	0.16%	0.00%	1.18%	\$19	\$2,394	\$2,48	6 \$4,8	325 (0.02%	2.15%	2.14	4% 4	.67%	\$19	\$2,424	\$2,48	3 \$	54,825	0.02%	, 2.20	% 2.3	18%	4.67%
	3263 J	2100	ŞU	\$1,207	0.25%	0.10%	0.00%	1.10%	319	Average O	CS By Ca	reer Path a	nd Broad	band Lev	2.15%	2.14	+70 4	.0/%	\$19	\$2,424 	Verage De	ita By Ca	reer Path	and Broa	adband Le	70 2 vel	10%	4.07%
Presumptive Expected OCS	Sum o O L E E E	f Base Salary ity for Retain Employees) ¢1 541 555	(inc ed Sur	n of Base Sa band r	lary (limit t nax) 742	Sum of Ad o Base Sa (cap E	djusted Ilary XIV)	NH-1 1	NH-2 NH-	3 NH-4	NJ-1	NJ-2	NJ-3	NJ-4	NK-1	NK-2	NK-3	B NH-	1 NH-2	: NH-3	NH-4	NJ-1	NJ-2	NJ-3	NJ-4	NK-1	NK-2	NK-3
0 1		\$1,541,555		\$1,524	,742	\$1,799	,030	0	40.5 80	93.5	0	0	0	0	0	0	0	0	0	1.5	0	0	0	0	0	0	0	0
	Mo	odal Rating of Rec	ord					Average Salar	y for NH Career P	ath						Average Sal	lary for NJ Ca	reer Path	· ·			1 1	,	Average Sala	ry for NK Care	er Path	1	
NH-1 NH-2 NH- 0 3 3 0 3 3	-3 NH-4 NJ	J-1 NJ-2 N 0 0	J-3 NJ-4 0 0 0 0	NK-1 NK-2 0 0 0 0	NK-3 NH 0 0	H-1 NH-2 NH 0 2 1 0 2 1	H-3 NH-4 0 4 0 4	NH Total 16 16	NH-1 NH-2 50 \$49,85 \$0 \$49.85	NH-3 6 \$112,270 \$ 6 \$112,270 \$	NH-4 \$144,153 \$144,153	NH Total \$112,439 \$112,439	NJ-1 NJ 0 0	-2 NJ-3	NJ+4 0	NJ Total 0	NJ-1 \$0 \$0	NJ-2 \$0 \$0	NJ-3 \$0 \$0	NJ-4 NJ 50 50	Total NK-1 50 0 50 0	L NK-2	NK-3 N 0	IK Total	NK-1 50 50	NK-2 \$0 \$0	NK-3 \$0 \$0	NK Total S0 S0



CAS2Net Administrator Reports – Fiscal Year Based Report - TOA Report

- The Time Off Award (TOA) Report provides a summary of employees who's computed Contribution Award (CA) was converted into TOA hours.
 - This only applies to Pay Pools who elected to use the TOA option in CAS2Net for the rating cycle.
- Report includes:
 - Expected and Actual OCS
 - Requested and Approved % to TOA
 - TOA Hours
 - Remaining CA after conversion
 - PAQL and ROR scores

					TOA Report				
					K	L	Μ		
F	G	н			Approved % to TOA	TOA Hours	Remaining CA	Р	Q
Office Symbol	Supervisor1	Expected OCS	Actual OCS	Req	50	40	2862	PAQL 3	ROR
Div 2	ROBIN, AMERICAN	76	82	50	50	40	2002	3	3
Div 1	ROBIN, AMERICAN	73	76	100	100	77	0	3	3
HQ	MANAGER, PAY POOL	93	96	50	100			3	3
Div 3	SUPERVISOR, ACDP	76	73		50	30	656	5	5
					100	3	0		



CAS2Net Administrator Reports – Fiscal Year Based Report - CMS and PAT Reports

 CMS Upload – provides a report of the <u>all</u> the CMS uploads to CAS2Net Offline Interface, e.g., pp9000_to_CMS.csv

📕 🕑 📕 =	Extract	CMS_Uploads_9000.zip		_	
File Home Share View	Compressed Folder Tools				~ ?
1.0 - AcqDemo	la OneDrive		9000		
CCAS	Open Forum CY202	4	2023	-	
DHA 5402 Analysis	PPA PDFs		PP Adv 2023	▼	all
	E	extract To			
\leftarrow \rightarrow \checkmark \uparrow \blacksquare \Rightarrow This PC \Rightarrow De	ownloads > CMS_Uploads_	9000.zip	v ت	Search CMS_U	Jpload 🔎
Notebooks	Name	^	Туре	Compressed s	size ^
Recordings	🛂 uploaded_2023	1010165812_10 Oct 2	Microsoft Excel Comma Separ		6 KB
🗢 This PC	🔊 uploaded_2023	1016102749_15 Oct 2	Microsoft Excel Comma Separ		10 KB
3D Objects	🔊 uploaded_2023	1025121429_pp9000	Microsoft Excel Comma Separ		10 KB
Desktop	🔊 uploaded_2023	1026111232_pp9000	Microsoft Excel Comma Separ		11 KB
Documents	🛛 uploaded_2023	1026134706_pp9000	Microsoft Excel Comma Separ		11 KB
	🛛 uploaded_2023	1115150029_10-31 C	Microsoft Excel Comma Separ		11 KB
Downloads	🛛 uploaded_2023	1130222141_CmsOnli	Microsoft Excel Comma Separ		9 KB
J Music	🛛 uploaded_2023	1130222241_CmsOnli	Microsoft Excel Comma Separ		9 KB
Pictures	🛛 uploaded_2023	1205115542_11-14 2	Microsoft Excel Comma Separ		11 KB
📲 Videos	🛛 uploaded_2023	1206093301_CmsOnli	Microsoft Excel Comma Separ		9 KB
🔩 Windows (C:)	🛛 uploaded_2023	1215095043_CmsOnli	Microsoft Excel Comma Separ		9 KB
Alekuralı 🕈		121E00E002 Office 5	Microsoft Event Commo Conor		
14 items					

CMS Uploads



CAS2Net Administrator Reports – Fiscal Year Based Report - CMS and PAT Reports

• Finalized CMS Download – provide a report on the last CMS export and last upload in Offline Interface, e.g., pp9000_to_Master.csv

	A	В	C	D	E	F	G	H	- I	J	K	L	M	N	0	P	Q	R	S	
1	Cycle	CRI%	CRI Set-As	Awd%	Awd Set-A	Beta 1 (CR	Beta 2 (CA	Minimum	Min CRI C	Min CA ar	Туре	Pay Cap 2	(Pay Cap 2	First Year	Use OCS (C CtrlPtTarg	CA Prorat	i TOA Plan	CCAS Awa	GF
2	2022	2.4	1000	2.5	1000	0	1	100	50	100	PAY	183500	176300	1	1	ι ο	3	2	90	Nc
3	Formula R	ow																		
4																				
5	G	SPLstep1	SPLbase	NH1	NH2	NH3	NH4	NJ1	NJ2	NJ3	NJ4	NK1	NK2	NK3	LocalityCo	AL	ATL	AQ	AU	BC
6	4.1	20999	1.020043	37597	77112	109908	152771	37597	57709	77112	109908	37597	52106	70190	Rate 2023	3 19.45	23.02	17.63	19.4	
7	2.2	20172	1.020043	36116	74074	105579	146757	36116	55430	74074	105579	36116	50050	67425	Rate 2022	18.68	22.63	17.14	18.8	
8	Last Name	First Name	Middle Ini	Suffix	ID	Paypool	SubPanel	Office Sym	WildCard	Presumpt	Retained F	Career Pa	Broadban	Occ Series	Starting B	From Tem	Locality C	Previous (Previous R	Sta
9	ALA	BAMA			249937	9000	9000-Sp-T	SP-4-Thur	sday	0	0	NK	3	335	57050)	RUS			##
10	ALAS	KA			249942	9000	9000-Sp-N	SP-1-Mon	day	0	0	NH	3	23	105579)	RUS			##
11	AR	KANSAS			249982	9000	9000-Sp-V	SP-3-Wed	nesday	0	1	NK	2	303	63000)	RUS			##
12	ARI	ZONA			249949	9000	9000-Sp-N	SP-1-Mon	day	0	0	NK	2	29	38000)	RUS			##
13	BIRD	BLU			232657	9000	9000-Sp-T	SP-2-Tues	day	3	0	NH	3	301	92050) Yes	RUS	84	5	##
14	CALI	FORNIA			249946	9000	9000-Sp-P	Superviso	rs	0	1	NH	4	28	171532	2	RUS			##
15	CHICKADE	CAPPED			232658	9000	9000-Sp-V	SP-3-Wed	nesday	3	0	NH	3	1102	105579)	RUS	78	1	##
16	COLO	RADO			249968	9000	9000-Sp-T	SP-2-Tues	day	0	0	NH	3	1102	75130)	RUS			##
17	CON	NECTICUT			249770	9000	9000-Sp-F	SP-5-Frida	у	0	0	NH	4	2210	127900)	RUS			5/
18	DELA	WARE			249761	9000	9000-Sp-P	Superviso	rs	2	1	NH	4	343	175532	2	RUS			5/
19	FINCH	GOLD			232654	9000	9000-Sp-N	SP-1-Mon	day	3	1	NH	3	301	126000)	RUS	78	1	##
20	FLOR	IDA			249938	9000	9000-Sp-T	SP-4-Thur	sday	0	1	NH	4	854	176300)	RUS			##
21	GEOR	GIA			249769	9000	9000-Sp-T	SP-4-Thur	sday	4	0	NH	4	1102	124764	l I	RUS			5/
-			CMS (22)	0						-			-						-	

 Download PAT File(s) – provide a report that is the last CMS export and last upload in Offline Interface, e.g., pp9000_to_Master.csv

Down	load	PAT	File(s)

Finalized CMS Download

	A	В	C	D	E	F	G	H	1 I -	J	K	L	M	N	0	Р	Q	R	S	-
1	Cycle	CRI%	CRI Set-As	Awd%	Awd Set-A	Beta 1 (CR	Beta 2 (CA	Minimum	Min CRI C	Min CA an	Туре	Pay Cap 2	Pay Cap 2	First Year	Use OCS C	CtrlPtTarg	CA Prorat	i TOA Plan	CCAS Aw	a GF
2	202	2 2.4	1000	2.5	1000	0	1	100	50	100	PAY	183500	176300	1	1	0	3	2	90	D Nc
3	Formula	Row																		
4																				
5	G	SPLstep1	SPLbase	NH1	NH2	NH3	NH4	NJ1	NJ2	NJ3	NJ4	NK1	NK2	NK3	LocalityCo	AL	ATL	AQ	AU	BC
6	4.	L 20999	1.020043	37597	77112	109908	152771	37597	57709	77112	109908	37597	52106	70190	Rate 2023	19.45	23.02	17.63	19.4	4
7	2.	2 20172	1.020043	36116	74074	105579	146757	36116	55430	74074	105579	36116	50050	67425	Rate 2022	18.68	22.63	17.14	18.8	8
8	Last Nam	e First Name	Middle Ini	Suffix	ID	Paypool	SubPanel	Office Syn	WildCard	Presumpti	Retained I	Career Pat	Broadban	Occ Series	Starting Ba	From Tem	Locality C	Previous C	Previous	RSta
9	ALA	BAMA			249937	9000	9000-Sp-T	SP-4-Thur	sday	0	0	NK	3	335	57050		RUS			##
10	ALAS	KA			249942	9000	9000-Sp-N	SP-1-Mon	day	0	0	NH	3	23	105579		RUS			##
11	AR	KANSAS			249982	9000	9000-Sp-V	SP-3-Wed	nesday	0	1	NK	2	303	63000		RUS			##
12	ARI	ZONA			249949	9000	9000-Sp-N	SP-1-Mon	day	0	0	NK	2	29	38000		RUS			##
13	BIRD	BLU			232657	9000	9000-Sp-T	SP-2-Tues	day	3	0	NH	3	301	92050	Yes	RUS	84	5	5 ##
14	CALI	FORNIA			249946	9000	9000-Sp-P	Superviso	rs	0	1	NH_	4	28	171532		RUS			##
15	CHICKAD	E CAPPED			232658	9000	9000-Sp-V	SP-3-Wed	nesday	3	0	NH ^{GP}	3	1102	105579		RUS	78	:	1 ##
16	COLO	RADO			249968	9000	9000-Sp-T	SP-2-Tues	day	0	0	NH	3	1102	75130		RUS			##
17	CON	NECTICUT			249770	9000	9000-Sp-F	SP-5-Frida	v	0	0	NH	4	2210	127900		RUS			5/
18	DELA	WARE			249761	9000	9000-Sp-P	Superviso	rs	2	1	NH	4	343	175532		RUS			5/
19	FINCH	GOLD			232654	9000	9000-Sp-N	SP-1-Mon	day	3	1	NH	3	301	126000		RUS	78		1 ##
20	FLOR	IDA			249938	9000	9000-Sp-T	SP-4-Thur	sday	0	1	NH	4	854	176300		RUS			##
21	GEOR	GIA			249769	9000	9000-Sp-T	SP-4-Thur	sday	4	0	NH	4	1102	124764		RUS			5/
		pp9000_to	_ _CMS (32)	+						-			-							•

CAS2Net Administrator Reports – Current Settings Reports - CCAS Results/ Previous Years

- The CCAS Results for Previous Years Report provides the Administrator with the ability to select CCAS results from previous years.
 - The report provides the last 4 years of historical rating information.
 - 2023-2019 results are available until 27 January 24
 - Starting 28 January 24 results for 2024-2020 will be available
 - Only employees currently assigned to the selected pay pool and/or sub pay pool for the chosen year will show on the report.
 - Included in the report:
 - Requested and Approved TOA
 - Expected OCS and (approved) OCS
 - Delta OCS
 - PAQL per factor & ROR
 - Additional fields selected from the available list

Current Settings Reports

CCAS Results for Previous Years

Aca





2024 End of Cycle Timeline

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NOV 22 3 4 5 6 7 8 9	2
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Last FY2024 Pay Period – 22 Sep 2024 to 5 Oct 2024 Monday 30 Sep 2024 – Last day of 2024 CCAS rating period

Tuesday 1 Oct 2024

- CAS2Net activates end-of-cycle modules: Appraisal Status, Offline Interface and Previous Cycle Data, Sub-Panel Meeting, CMS Online, Macro-Free Sub-Panel Meeting, Macro-Free CMS
- Pay Pool Notices with 2024 Sub-Panel Meeting Spreadsheet, 2024 CMS, and 2024 Pay Pool Analysis Tool

20 Nov 2024 – start Not Final Report / Data Complete Reports

Friday 13 Dec 2024 – Initial Upload

- FY25 Award Funding Guidance
- 2025 GPI and Locality Rates (NLT 31 Dec 2024)

Wednesday 8 Jan 2024– Final Upload

2024 First Full Pay Period in January – 12 to 25 January 2025

NLT 22 Jan 2025 – pay pools mark Completed



2024 Open Forum Schedule

- ✓ 04 January, 1pm 2:30pm ET: CCAS Pay Transactions
- O1 February, 1pm 2:30pm ET: CCAS Grievance, (T) Next Higher Official Process, and Archive/Transfer
- 07 March, 1pm 2:30pm ET: Assigning Mandatory Objectives, Mid-Point Review, Additional Feedback, and Closeout Assessment
- 04 April, 1pm 2:30pm ET: Communicating with AcqDemo Program Office on CAS2Net and CCAS Issues
- 02 May, 1pm 2:30pm ET: Reports FY-based Reports & Current Settings Reports
- O6 June, 1pm 2:30pm ET: Macro Free Sub Panel Spreadsheet and Compensation Management Spreadsheet (CMS) Introduction
- 11 July, 1pm 2:30pm ET: Creating Sub-Organization Levels and Assigning Sub-Panel Managers, and User Role Assignments
- 01 August, 1pm 2:30pm ET: CCAS Spreadsheet Test Schedule (Offline Sub-Panel Meeting Spreadsheet, Offline CMS, Macro Free versions, and CAS2Net Online versions)
- O5 September, 1pm 2:30pm ET: Post Cycle Modules (Appraisal Status, Offline Interface, Previous Cycle Data, Sub-Panel Meeting, CMS Online, and Macro-Free CMS)
- 12 September, 1pm 2:30pm ET: Transfer, Archive and Post Cycle Activities
- 19 September, 1pm-2:30pm ET End of Cycle Checklist
- 26 September, 1pm-2:30pm ET: Sub Panel Spreadsheet and CMS (Offline, Online, and Macro-Free)
- 03 October, 1pm-2:30pm ET: Discrepancy Reports
- 10 October, 1pm-2:30pm ET: Lock/Unlock Supervisor 1, Sub-Pay Pool and Pay Pool
- 17 October, 1pm-2:30pm ET: Pay Pool Analysis Tool (PPAT)
- 07 November, 1pm-2:30pm ET: Initial and Final Upload
- 21 November, 1pm-2:30pm ET: Not Final Reports and Data Complete Reports
- 05 December, 1pm-2:30pm ET: Grievance/Grievance Window



Open Forum Questions?

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